

USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 14 APRIL 2000

CEFMS:

a. Our primary focus remains the conversion of the CEFMS forms to GUI. The following scopes the challenge and provides the status of COB 13 April:

Total forms to convert	1492
Completed	673
Remaining	819
Number of forms in progress	86

b. We have tested our new drivers for the PCI boards for electronic signature on Windows 95, 98, and 2000, on an NT machine and a docking station. All is well so far. A few more tests---packaging the download procedures and we will be ready to release USACE-wide. Due to the fact that we developed the drivers for this version of the electronic signature boards the manufacturer agreed to adjust the price. We just received the price list from Litronics, which is \$80 less than the original prices.

PROBLEM REPORTS/IMBALANCES:

a. The open problem report inventory is 808 versus 802 on the last report. The inventory includes 229 Priority #1 problem reports. The open inventory also includes 155 problem reports related to the CEFMS Modernization/GUI work management effort.

b. Fifty-four (54) of the sixty-two active databases have no imbalances, four (4) have one, two (2) have two, one (1) has five and one (1) has six, the highest number of imbalances. The grand total of database imbalances across the system is 19 versus 18 on the last report.

ACCOUNTING OPERATIONS:

CONSOLIDATION OF OPERATING FINANCE AND ACCOUNTING FUNCTIONS:

UPCOMING CONSOLIDATIONS:

----CURRENT SCHEDULE COMPLETE----

NUMBER AND LOCATION OF ON BOARD PERSONNEL:

<u>LOCATION:</u>	<u>NUMBER:</u>
Huntsville	24
Millington	291
Washington	1
Other	1
DA Interns (Millington)	2
Total	319

DISBURSING WORKLOAD DATA:

PAYMENTS	As of 03/31/00	Current Month	Year To Date
BY CHECK:			

Checks Issued	154,778	11,546	166,324
Percent of Total	52%	47%	51%
Dollar Amount	\$1,724,618,316	\$99,446,276	\$1,824,064,592

BY EFT:			
Transfers Made	145,620	13,146	158,766
Percent of Total	48%	53%	49%
Dollar Amount	\$2,660,483,120	\$220,838,788	\$2,881,321,908

OTHER UFC ISSUES:

a. An automated application - developed by the UFC Financial Analysis and Programming Division - for federal tax compilations, to include reconciliation with CEFMS check issue and payments to the Federal Reserve, has been released for use within Accounting Operations. This application provides for the collection of tax data related to PCS reimbursements and Home Owners Assistance Program payments. It currently generates Employer's Quarterly Federal Tax Returns, and will soon have the capability to produce W-2s.

b. Two representatives from North Atlantic Division visited the Finance Center 10-14 April to work with accountants of Field Reporting Branch and Review and Analysis Division in resolving reporting problems. The visit was extremely beneficial and productive.

c. Army Audit Agency will visit the UFC the week of 17 April to work toward the completion of the FY 99 CFO audit. Areas and additional questions that will be addressed include the mechanics of retrieving elimination data, transfers in and out, and account phase code/general ledger correlation discrepancies.

d. The UFC has four accountants attending the Enhanced Financial Management Course this week in Millington. The course was free to the selected attendees and was developed to provide training and preparation for taking the certification examination leading to designation as a Professional Defense Financial Manager.

e. On 11 April 2000 the Finance Center held a program at our Adopt-a-School (Millington Central High School) to recognize teachers who have made a difference in the lives of their students. Earlier the students had an opportunity to nominate teachers who had been inspirations in their lives. Five teachers were selected by the UFC Deputy Directors from those nominated by the students.

f. The UFC has begun formulation of its FY 01 operating budget. All directorates were issued guidance for preparation of the budget and a deadline of 14 April was established for submission of individual budgets. A PBAC meeting will be scheduled for 20 April to review the budget and obtain approval from the Director. The approved budget will become the basis for submission to the FY01CCG the amounts to be billed to the fifty-six (56) USACE supported activities for operating finance and accounting support.